



FREMANTLE PRISON FILMING APPLICATION FORM

This is an application for filming at Fremantle Prison. All requests to film must gain prior approval from Fremantle Prison.

Please ensure you have read Fremantle Prison's Filming Policy prior to submitting an application. The policy outlines the terms, conditions and fees applicable.

If the information provided in this application is inaccurate it may lead to the cancellation of an approval at any time. The following document is an application only. Requests are not considered approved until you have received written confirmation from Fremantle Prison.

Applicant Details

Full name	
Position	
Organisation name	
ABN	
Organisation address	
Phone number	
Mobile number	
Email address	

Production Details

Name of Production	
Production Summary/ Synopsis/Script <i>Attach script is space is insufficient</i>	



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Type of Production (please tick appropriate box):

- Feature TV Drama Documentary
 TV Commercial Corporate Video Short Film
 Music Video Student Film other (please specify)

Filming Details

Please be sure to provide as much detail as possible in order for your application to be assessed.

Proposed Filming Date	
Proposed Filming Start Time	
Proposed Filming End Time	
Proposed Site Access Hours	
Proposed Filming Locations within Fremantle Prison <i>Please specify buildings/areas to be used and specify a use for each area</i>	

Operational Requirements

Approximate total number of cast and crew	
Approximate number of vehicles on site	
Will any scenery/sets be constructed on site. If yes, please specify <i>*Please note, no items can be affixed to the buildings</i>	
Please describe equipment to be brought on site	



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Conditions of Approval

If your filming application is approved, you will be responsible for crew inductions and you may be required to manage a number of sensitive issues relating to the use of this significant heritage site.

I / We agree that by being granted permission to film or record within the Fremantle Prison precinct, I / we undertake:

- To respect the highly significant cultural history and built heritage fabric of Fremantle Prison, and not to depict the Prison or anything associated with it in a manner that is derogatory or demeaning in any way;
- To cooperate with and abide by instructions given by Fremantle Prison personnel at all times;
- To not disrupt the normal operating activities and tours of Fremantle Prison and undertake the filming within the scope of the project and timeframe agreed with Fremantle Prison;
- To not shift or remove any material without the express written approval of Fremantle Prison personnel;
- To not damage the building/s or materials; and to pay for any damages or costs incurred by DTF BMW as a result of filming;
- To not affix or attach any props, backdrops, lighting or any other item to the buildings, walls and fixtures within the Prison precinct;
- To take all reasonable precautions to ensure a safe working environment for all people associated with the filming and for the security of equipment and personal property of participants whilst on site; and
- To discharge Fremantle Prison, the State of Western Australia and its respective servants and agents, to the extent permitted by law, from any claims for loss, damage or injury arising from this filming.

I _____, have read and agreed to the terms and conditions outlined in this document.

Yes No

Name of applicant _____

Signature of applicant _____

Date document signed _____