

FREMANTLE PRISON FILMING / PHOTOGRAPHY GUIDELINES



Objective

All photography and commercial filming within the Fremantle Prison precinct, managed by the Department of Treasury and Finance – Building Management and Works (DTF BMW), should assist in promoting a strong, positive image of the Prison as one of Western Australia's premier cultural heritage sites.

Filming should be carried out in a manner that does not compromise the fabric of the buildings or the day-to-day management activities.

Background

Commercial filming, for this purpose, is defined as any filming which is undertaken for financial consideration. This includes filming on assignment for another party or with a view to selling or hiring the imagery obtained, or for a promotion of a product or service, and includes still photography.

News and current affairs items do not meet this definition. These do not require a payment of fees, but are mentioned in these guidelines to assist in dealing with requests.

Commercial filming includes, but is not limited to, documentaries; advertising; feature films; short films and still photography for advertising.

Filming of areas managed by Fremantle Prison can make a significant contribution towards helping raise awareness of the Prison as a significant visitor attraction. However, there is a need to ensure that the activities of film crews do not damage the buildings, conflict with guided tours, incorrectly present information or promote inappropriate activities.

The safety of film makers, presenters and actors is very important, and as such, security is required at all times.

Procedure

Commercial filming will require approval through the issue of appropriate authorisation, with the exception of news and current affairs items. Approval will be issued for a specific period of time and a fee will always be charged.

Filming for educational or tourism purposes which feature areas managed by Fremantle Prison and that are likely to increase appreciation, awareness and understanding of the cultural or heritage environment and which benefit the Prison will be encouraged.

Still photography that is associated with an advertising agency or is for advertising purposes will require approval and a fee will be charged. Non-commercial still photography is exempt from fees and charges.

All filming will be considered on a case-by-case basis.

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Requests

Requests for filming vary a great deal in scale, location and other requirements, and each application is assessed on an individual basis.

Requests for filming should be submitted **two weeks** in advance. However, it is acknowledged that this may not always be possible, and that some film makers may not be aware of this requirement.

Please complete a request form in full and submit to the Functions & Events Coordinator by email functions@fremantleprison.com.au or fax to (08) 9430 7188.

Individuals or organisations involved in filming will be required to indemnify Fremantle Prison and DTF BMW against liability for all claims that may arise out of this activity.

Previewing of the final product may be requested at the discretion of the Functions & Events Coordinator to ensure that the Prison is portrayed in line with the Prison's objectives.

Fremantle Prison requires a copy of the film or photography for internal use or archival purposes and should be supplied to the Functions & Events Coordinator free of charge.

Normal Conditions of Approval

The following conditions of approval shall apply:

- The Prison will be indemnified against liability for all claims that may arise as a result of filming.
- The Prison shall be adequately acknowledged and credited – Fremantle Prison must be acknowledged in the credits.
- All fees must be paid seven days prior to filming.
- A copy should be provided to Fremantle Prison for internal use or archival purposes.
- Clients are responsible for any damage caused during filming.

Other special conditions may apply to the granting of approval.

Indicative Prices (including GST)

Category	Rate	Comments
Standard Fees	\$330.00	Applies to all filming of three hours or less, including advertising, films and documentaries Includes security cost.
Larger Corporate / commercial projects	Fee by negotiation	This applies to all filming exceeding three hours.
Security	\$40.00 per hour, minimum three hours	Applies to all filming outside of normal hours.